## REPORTING PERIOD - 01/04/2020 to 30/04/2020

No of travellers	Destination	Reasons for Travel	Travel Itinerary <sup>5</sup>	Cost of Travel <sup>6</sup>	Travel Receipts <sup>7</sup>
Nil					

Approved for publication – 6 May 2020

Scanned copies of itineraries to be attached (where available).
Excludes salary costs.
Scanned copies of all receipts/invoices to be attached.