

DOMESTIC / REGIONAL TRAVEL DECLARATION

Chief Executive, Office for Recreation, Sport and Racing

REPORTING PERIOD – 1/3/19 to 31/3/19

No of travellers	Destination	Reasons for Travel	Travel Itinerary⁵	Cost of Travel⁶	Travel Receipts⁷
2	Melbourne	CASRO Workshop to Advance One Management (One Sport Approach)	See attached	\$937.96	See attached

Approved for publication – 1 May 2019



Kylie Taylor
CHIEF EXECUTIVE
Office for Recreation, Sport and Racing

⁵ Scanned copies of itineraries to be attached (where available).

⁶ Excludes salary costs.

⁷ Scanned copies of all receipts/invoices to be attached.

DISCLAIMER: These details are correct as at the date approved for publication. Figures may have been rounded and have not been audited.

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CONTINUED ON NEXT PAGE

MY

*** BALANCE DUE THIS INVOICE *****
 PAYMENT BY VI*****41868
 PAYMENT BY VI*****41868
 PAYMENT CHARGED TO
 TOTAL CHARGES THIS INVOICE ***
 *** TOTAL GST
 *** TOTAL EXCLUDING GST
 QANTAS AIRWAYTKT NO QF 3094 373249
 OBT ASST FEE TKT NO OBI 3
 DOM OBT FEE TKT NO DOB 1
 QANTAS AIRWAYTKT NO QF 3643 23337
 TAX INCL 5.53
 339.86
 GST 33.99
 15.00
 GST 1.50
 45.00
 GST 4.50
 90.00
 GST 9.00
 489.86
 48.99
 538.85
 66.00
 373.85
 99.00
 0.00

----- C O S T -----

MELBOURNE ADELAIDE
 QANTAS AIR 697 M OK 21MAR 6:25P 7:15P DINNE 1PC
 73H
 MELBOURNE ADELAIDE
 QANTAS AIR 678 M OK 20MAR 10:55A 12:45P BREAK 1PC
 73H
 CARRIER FLT/CL ST DATE DEPART ARRIVE MEALS BAGS
 TO FROM
 *** AIR/RAIL/BUS ***

----- I T I N E R A R Y -----

FOR: MS KYLIE TAYLOR
 ORDER NUMBER: CHRISTINE WYMAN
 COST CENTRE: 00046

INV NO: 47054-19
 DATE: 15MAR19
 PAGE: 1

R E C O R D O F C H A R G E T A X I N V O I C E

SA GOV- DEPT PREMIER & CABINET
 OFFICE OF RECREATION SPORT AND
 RACING ATTN VERITY HANDEL
 27 VALETTA ROAD
 KIDMAN PARK SA 5025
 LOCATOR : PSSAUV
 OUR REF : AEG0509050C
 AGENT : SELF BOOKING

CARLSON WAGONLIT AUS PTY LTD
 BRANCH: A15960
 LEVEL 14
 33 KING WILLIAM ST
 ADELAIDE
 SA 5000
 ABN: 83 069 087 538
 PHONE: 08-8124-9300





LEVEL 14
33 KING WILLIAM ST
ADELAIDE
SA 5000

ABN: 83 069 087 538

PHONE: 08-8124-9300

TO: SA GOV- DEPT PREMIER & CABINET
OFFICE OF RECREATION SPORT AND
RACING ATTN VERITY HANEL
27 VALETTA ROAD
KIDMAN PARK SA 5025

LOCATOR : PSSAUV
OUR REF : AEG0509050C
AGENT : SELF BOOKING

R E C O R D O F C H A R G E
T A X I N V O I C E

INV NO: 47054-19
DATE: 15MAR19
PAGE: 2

.....
PLEASE REMIT ALL PAYMENT DUE TO:
CARLSON WAGONLIT TRAVEL
LEVEL 4; 333 QUEEN STREET
MELBOURNE VIC 3000

BANK DETAILS: BNP PARIBAS
BSB: 222-200
ACCOUNT NO: 201026030

Tax Invoice

Kylie

Tax invoice issued by Rasier Pacific Pty Ltd on behalf of:

Navraj Singh Navraj Singh
Australian Business Number (ABN): 59569067016

Invoice Number: YNYNTKXA-03-2019-0000321
Invoice Date: 21 March 2019

Tax Point Date	Description			Tax Amount	Net Amount
21 Mar. 2019	Transportation service				
	Fare	GST	10 %	4.11	41.08 AUD
	Citylink: NW West Gate Fwy 2 - Tullamarine Fwy Toll	GST	10 %	0.73	7.33 AUD
	Victorian Government Levy	GST	10 %	0.10	1.00 AUD
				Total Net	49.41 AUD
				Total GST Amount	4.94 AUD
				Gross Amount	54.35 AUD

Issued on behalf of Navraj Singh Navraj Singh by: Rasier Pacific Pty Ltd
Level 8, 1 O'Connell Street, NSW 2000, Sydney, Australia / ABN: 27 622 365 833

Tax Invoice

Kylie

Tax invoice issued by Rasier Pacific Pty Ltd on behalf of:

Lookman Lawal
Australian Business Number (ABN): 48351429173

Invoice Number: UNUIREKP-03-2019-0000851

Invoice Date: 21 March 2019

Tax Point Date	Description			Tax Amount	Net Amount
21 Mar. 2019	Transportation service				
	Fare	GST	10 %	0.95	9.48 AUD
	Booking Fee	GST	10 %	0.05	0.50 AUD
	Victorian Government Levy	GST	10 %	0.10	1.00 AUD
				Total Net	10.98 AUD
				Total GST Amount	1.10 AUD
				Gross Amount	12.08 AUD

Issued on behalf of Lookman Lawal by: Rasier Pacific Pty Ltd

Level 8, 1 O'Connell Street, NSW 2000, Sydney, Australia / ABN: 27 622 365 833



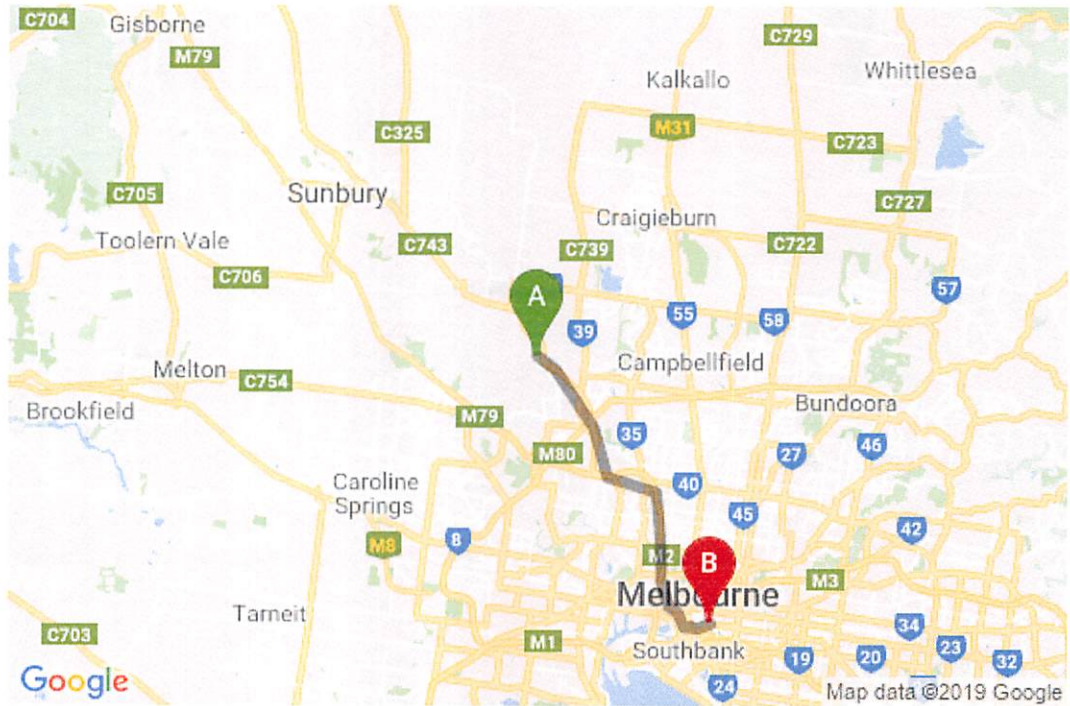
Trip details



Melbourne Tullamarine Airport, VIC 3043 Tullamarine Fwy,
Melbourne Airport VIC 3045

87 Collins St, Melbourne VIC 3000

March 20th 2019, 1:48 pm



Trip breakdown

VIC GOV LEVY	\$1.10
AIRPORT	\$3.65
CITYLINK WESTERN	\$6.30
Fare	\$56.70
Fare inc GST	\$67.75
Service fee	\$3.38
Total	\$71.13



Payment details

FASTCARD
Receipt no.



...3241
13538

Wyman, Christine (ORSR)

Subject: Melbourne SkyHigh Apartments
Location: 568 Collins Street, Melbourne

Start: Wed 20/03/2019 5:00 PM
End: Wed 20/03/2019 6:00 PM
Show Time As: Out of Office

Recurrence: (none)

Organizer: Taylor, Kylie (ORSR)

Categories: Travel

Your confirmed booking at **Melbourne SkyHigh Apartments** ★★

 Business trip [Try Booking.com for Business free!](#)



568 Collins Street [Show map](#)
3000 Melbourne
Australia

 **This property responds in 15 hours or less**

+61 424 756 588 [Email property](#)

CONFIRMATION NUMBER: **1568973991**
PIN code: **5981**

Check-in
Wednesday, 20 March 2019
14:00 - 21:00

Check-out
Thursday, 21 March 2019
until 10:00

Travelling by plane?


Help your host know when you'll arrive at their place:

[Share your flight number with them](#)

Price
1 night, 1 apartment

AUD 179.80

PAID

 **Your booking has been fully paid via Visa.**



AR20

Manual Payment/Reimbursement

ORS Staff Non-ORS Staff

(Please tick relevant box)

Payee Name <u>Kylie Taylor</u> Address _____ _____ Please print clearly to avoid incorrect payment name appearing on cheque	If cheque is to be returned to Section/Unit and not sent direct to Payee - please complete Cheque returned to Name _____ Section _____
--	--

EFT payment details if previously not provided/or changed

Bank Name _____	BSB _____	Remittance sent to (ie E-mail address) _____
Acct Name _____	Account No _____	

Date	Description	Amount		
20/3/19	Travel Allowance to attend CASRO Workshop to Advance One Management (One Sport Approach)	\$81.75		
<table border="1" style="width:100%"> <tr> <td style="width:40%"> Certified Correct Kylie Taylor <i>[Signature]</i> </td> <td style="width:40%"> Authorise for Payment Tim Nicholas <i>[Signature]</i> 2/5/19 </td> <td style="width:20%"> Total Amount \$ 81.75 </td> </tr> </table>		Certified Correct Kylie Taylor <i>[Signature]</i>	Authorise for Payment Tim Nicholas <i>[Signature]</i> 2/5/19	Total Amount \$ 81.75
Certified Correct Kylie Taylor <i>[Signature]</i>	Authorise for Payment Tim Nicholas <i>[Signature]</i> 2/5/19	Total Amount \$ 81.75		

Suggested Invoice Description	Invoice Date

Documentation attached (ie receipts/tax invoice)

Account Classification	Amount (GST excl)	GST Amount	Total amount per line
58 661 999 / 74932			81.75

Office Use Only

Vendor Number

Man. Cheque No.	Man. Chq Date

MEETING	
Topic:	Workshop to Advance One Management (One Sport Approach)
Date and Time:	Thursday 21 st March, 8:30 am arrival for 9:00 am start, 4:00 pm finish
Location:	Champions Room: Melbourne Sports Aquatic Centre, 30 Aughtie Drive, Melbourne

ATTENDING	
CASRO	Rebecca Kelley, Wayne Lacey, Justin Burney, Phil Hamdorf, Matt Miller, Jacqui Jashari (proxy for Nick Sloan), Paige Ridgewell, Phillip Leslie, Helen Langenberg, Kylie Taylor, Justin Stephens, Lara Musgrave
Sport Australia	Kate Palmer, Cameron French, Matthew Treglown, Damien Jennings
Apologies	
SBP	Martin Hirons – Managing Director Ben Manning – Senior Consultant

Objectives:

- Better inform CASRO on the One Management Framework
- For the States and Territories understand how they will benefit from these changes/models
- Bring into the room the key issues and sticking points – and clarify potential solutions (i.e. Governance representation, attracting and retaining key volunteers/board members – and ensuring state based decisions are not made elsewhere).
- Recognise that One Model does not fit all

AGENDA	
0	Setting the scene: 9:00 am
	<ul style="list-style-type: none"> • Agenda and Objectives overview • Background and pre-reading information debrief • Refinement of key issues for CASRO to discuss • Trust and communication
1	Session 1: 9:30 am
	<ul style="list-style-type: none"> • Key Issues: Governance representation, Board member recruitment/retention • Define issues and identify solutions • Desired outcomes
	Morning Tea: 10:30 am
2	Session 2: 10:45 am
	<ul style="list-style-type: none"> • Key Issues: Decision making and investment jurisdictions (project v program funding) • Define issues and identify solutions • Desired outcomes
	Lunch: 12:30 pm
3	Session 3: 1:00 pm
	<ul style="list-style-type: none"> • Key Issues: A shared understanding of where Australian Sport is and where it is trying to move, and the consistent terminology required • Define issues and identify solutions • Desired outcomes
	Afternoon Tea: 2:30 pm

4	Session 4: 2:45 pm
	<ul style="list-style-type: none">• Key Issues: TBC• Define issues and identify solutions• Desired outcomes
5	Next Steps: 3.45pm
	<ul style="list-style-type: none">• Review workshop objectives and confirm next steps